



Hotline



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April - June 2004

The MCI Hotline is published quarterly by MCI providing you with up-to-date information. Feedback from the Hotline identified the need to expand our distribution list. Although distribution of the Hotline goes to each RUC, many Marines do not receive important MCI updates contained in these newsletters. In an effort to bridge this information gap, the Hotline will now be included in the packing list of every MCI course and included on MCI's Web page.

Deputy Director's Corner

As the weather warms up here in Washington, DC, the Marines and civilian Marines at MCI are busy serving our customers throughout the world. Preparations are in full swing for the summer parade season. I just returned from our West Coast Command Visit tour. We were in direct contact with over 30 different units in Camp Pendleton, Miramar, Yuma, 29 Palms, and Hawaii. Planning is currently on-going for trips to the east coast and Okinawa later in the year. With all the deployments, operational tempo is high; I want to emphasize that MCI will do everything we can to accommodate deployed units.

During the first two quarters of FY 04, our enrollments increased 10 percent over the same period in FY 03. We believe the increase is due to the MARADMIN 246-03 that states privates and privates first class can now earn points towards their composite score by taking MCIs.

With promotion boards coming up, many of you will be enrolling in and working on EPME programs. The 8100 SNCO Career Distance Education Program and the 8200 SNCO Advanced Distance Education Program have been updated and assigned new course numbers.

I encourage all of you to take a look at the *Iraq Handbook* that is posted on our Web site. In addition to the electronic version that you can download, there is a printed version that will fit into your cargo pocket. To date, more than 20,000 handbooks have been sent to Marines deploying to Iraq as part of OIF II.

Please feel free to contact MCI if you have a question or if there is a way that we can serve you better. We look forward to hearing from our students so we can continue to improve our service to you.

Semper Fidelis

N.B. Klaus
LtCol, USMC

DLTD New Marines

Every quarter MCI receives many "new joins" who are energized to make a difference with regards to educating Marines worldwide. With that, we would like to send a "Welcome Aboard" to five new team members in the Distance Learning & Technologies Department (DLTD):

- Master Sergeant Michael Dingle, MOS 1169 – arrived from MarForPac. He will take on the task of developing utilities courses that relate to joint service operations.
- Gunnery Sergeant Darryl Wood, MOS 4691 – arrived from the Defense Information School at Ft Meade, Maryland. He will take over as the SNCOIC in the graphics section.
- Staff Sergeant James Baker, MOS 0369 – arrived from Special Operations Training Group at II MEF. He will take on the task of developing courses that relate to infantry operations.
- Staff Sergeant Christopher Morrow, MOS 0231 – arrived from CH-53 Helicopter Squadron HMH 462. He just returned from *Operation Iraqi Freedom*. SSgt Morrow will develop courses that relate to intelligence operations.
- Lance Corporal Stephen Protoss, MOS 4611 – arrives to his first duty station after graduating from the Defense Information School at Ft Meade, Maryland. He is a talented graphic illustrator who will use his artistic skills to enhance future MCI courses.

How to Contact MCI

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Logistics New Marines

MCI would like to send a "Welcome Aboard" also to eight new team members in the logistics section. These "new join" Marines are eager to assist Marines worldwide.

- Sergeant Andrew Lovett arrives from Marine Forces Europe in Rota, Spain. He is assigned to the postal section. Sergeant Lovett is originally from Jacksonville, Florida.
- Lance Corporal Juan Paolo Pascual, MOS 3051, is assigned to the warehouse as a basic supply warehouseman. He is originally from Aiea, Hawaii.
- Private First Class Levinson Chacko, MOS 3051, is assigned to the warehouse as a basic supply warehouseman. He is originally from Miami, Florida.
- Private First Class Ricardo Delgado, MOS 3051, is assigned to the warehouse as a basic supply warehouseman. He is originally from Santurce, Puerto Rico.
- Private First Class Evan Barragan, MOS 4612, is the print shop's newest combat lithographer. He is originally from Kaneohe Bay, Hawaii.
- Private First Class Robert W. Odom, MOS 3043, is assigned to the front office as a supply administration Marine. He is originally from Jackson, Mississippi.
- Private First Class Joshua E. Huff, MOS 3043, is assigned to the front office as a supply administration Marine. He is originally from Phillipsburg, New Jersey.
- Private First Class William L. Waddell, Jr., MOS 1051, is the front office's personnel administration Marine. He is originally from Wilmington, Delaware.

Seeking Qualified Course Writers

Do you want to make a difference in your MOS? Do you want a job that will literally affect thousands of Marines? Are you interested in working in the Washington DC, northern Virginia, or Maryland area? If so, consider applying to become a distance learning instructor (DLI) at the Marine Corps Institute. We are looking for dedicated staff noncommissioned officers who are willing to share their experience and skills in a wide variety of MOSs with Marines worldwide. For more information, contact 1stSgt Stephens at (202) 685-7466 (DSN 325-7466) or contact your monitor. Your work as a DLI will ensure a lasting mark on the Corps!

DLTD New Courses

The following MCI products have been added or revised since the last printing of the *Annual Course Listing*:

- 0033 *Fundamentals of Marine Corps Leadership*
- 0055 *Hazardous Material/Hazardous Waste Marine (Web)*
- 0119H *Punctuation*
- 0131J *Correspondence Procedures*
- 0370B *The Marine Rifleman: Combat Skills*
- 0385B *Land Navigation (Web)*
- 0632 *HF/UHF Field Radio Equipment Operator*
- 0664 *Radio Terminal Set (AN/MRC-142) Operator Course (CD)*
- 0665 *Radio Terminal Set (AN/MRC-142) Operator Course (Web)*
- 0669 *AN/MRC-142 Repair/Maintenance (CD)*
- 0670 *Radio Terminal Set (AN/MRC-142) Radio and Maintenance Course (Web)*
- 573 *NBC Individual Survival Measures (Web)*
- 8011A *Basic Grammar and Composition*
- 8012A *Leadership*
- 8013A *Military Studies*
- 8014A *Introduction to Warfighting*
- 8015A *Warfighting Tactics*
- 8016A *Warfighting Techniques*
- 8017A *Weapons*
- 8101 *SNCOCDEP Leadership and Administration*
- 8102 *SNCOCDEP Military Studies*
- 8103 *SNCOCDEP Warfighting Techniques*
- 8104 *SNCOCDEP Tactical Decision Making*
- 8105 *SNCOCDEP Leadership Credo*
- 8803A *Operational Level of War (Part of Command and Staff 8800 Series)*
- 8805A *Marine Corps Planning Process (MCPP) (Part of Command and Staff 8800 Series)*

Fire Support Handbook

Platoon Commander's Handbook

Afghanistan: An Introduction to the Country and People

Iraq: An Introduction to the Country and People

For a complete listing of new or revised products, download the 2004 *Annual Course Listing*.

Your Opinion Counts

DLTD is asking Marines in the Operating Forces for assistance in improving two items. Recently, updates were made to the *Forward Air Controller (FAC) Handbook* and the *Fire Support Handbook*. From what we are hearing, these items are being well received. Realizing the importance of these two handbooks, we would like to hear your suggestions for improvement. Send your submission to Captain Jon Burgess at mcicourses@mbw.usmc.mil or call DSN 325-7495.

Visit our Home Page at <http://www.mci.usmc.mil>